

USER MANUAL zkpos vansales android app

Version: 1.5.0

Date: 01-09-2022

Software Version 1.5.0



ZKPOS VANSALES ANDROID APPLICATION

In case you're in the wholesale and distribution sector, you likely have van salesmen out and about visiting clients with physical catalogues while taking orders using pen and paper. It's an exceptionally troublesome task and van salesman should be proficient and focused on dealing with their own time while keeping motivated to accomplish sales targets. With ZKPOS Van sales application, you can boost your sales and decrease the pressure on your sales person. Van Sales can prove to be an asset for your company, as well as the sales team. Our Van sales app can help you in reducing the cost and time required for order processing.

ENTERING CREDENTIALS

While opening ZKPOS Vans sales Android Application an alert message shows to enter the IP and Port.



- Open ZKPOS Van sales Android App
- Go to settings option button



- Enter IP address and Port number
- Click on the Connect options to connect it with.
- Click on Save button





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 Image: Dashboard
 Image: Dashboard

 Image: Dashboard

GETTING STARTED

- After completing the login you are redirected to DASHBOARD.
- Click the menu button on the left side of the figure.

• Select the device as you saved in ZKPOS Retail Software.



- The menu shows the device details on the top.
- Click on dashboard.



DASHBOARD



Dashboard contains POS, Open tickets, Barcode, Return, Sales view, Receive, Transfer, Sync.

 Click on the menu button on the right top side of the application as shown in the figure.



• On clicking the menu button, you can see Settings, Customers, Stock check, Income, Expense, Customer credit and Vendor credit.



SETTINGS

- Click Settings option.
- Settings page contains the features as shown in the figure.





ITEMS

- Click on ITEMS option.
- ITEMS menu contains Items and Categories
- Here you can see the products and category we added and transferred from the ZKPOS Retail Software.
- You can view the products category wise by clicking the dropdown near ALL
- You can delete the products from van sale application by clicking the Delete icon against it.
- You can also Delete all item at once by clicking on the Delete All option
- Click yes to the alert message.
- Please note, you cannot delete an in-stock item like this.
- You can delete it after the full stock return to the ZKPOS Retail Software

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=	Items		
Q	Enter category to s	earch	
	Frozen Foods		-
	3 Item		Ē
	Bread/Bakery		-
	1 Item		Ē
	<u>Å.</u>	Categories	

CATEGORY

- Click on Category button at the bottom side.
- You can see the categories you created and transferred from the ZKPOS Retail Software.
- You can delete the category from van sale app by clicking delete button against it.
- Cannot delete a category if you have one product in it.





DATA CLEAN

- By data cleaning you can erase the data from the application all together.
- Select data clean from settings page.



- Select the data you want to delete from the app permanently.
- Click confirm button.
- Click yes to the confirmation message.

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	GENERAL SETTINGS
MINUS STOCK	
MULTI BARCODE	
UPI PAYMENT	
DISPLAY COMPANY LOGO	
PRINT SECOND LANGUAGE	
PRINT E-INVOICE	
ENABLE PARTIAL TRANSFER	
ENABLE OPTION FOR TOTAL PR	
PRINT LARGE FONT	
SYNC SERVER CUSTOMERS	

UTILITY

- Click Utility from settings page.
- Utility page contains the features of the application that you want to activate or deactivate.
- There is a check box against every feature to do so.
- We can set the general features also through general settings option.



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	×
Please select decimal	point count*
2	
Please select KOT prin	t count*
1	
Please select invoice p	print count*
1	
Select your UPI QR code type	
Bill based QR	
Unique QR	

General Settings

- Click on the General settings option from Utility page.
- You can set the decimal point count for amount, can set it between 1 and 4.
- Select the KOT print and invoice print count.
- Select the UPI QR code type for UPI payment, Bill based QR or Unique QR.

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≡ Utility	
	GENERAL SETTINGS
MINUS STOCK	
MULTI BARCODE	
UPI PAYMENT	
DISPLAY COMPANY LOGO	
PRINT SECOND LANGUAGE	
PRINT E-INVOICE	
ENABLE PARTIAL TRANSFER	
ENABLE OPTION FOR TOTAL PR	
PRINT LARGE FONT	
SYNC SERVER CUSTOMERS	

• **Minus Stock**: By enabling the feature you can sale the products even you do not add the stock to this application. The stock details show it as a negative value and compensates it once you add the stock details.

- Multi Barcode: You can add same barcode to more than one product by enabling this feature.
- UPI Payment: To enable UPI payment option

• **Display Company Logo**: This feature activates the display of company logo in invoice.

• **Print second language**: By enabling this option alias name will be shown in the print outs of invoices.

Print E-Invoice : For Printing Digital Invoices especially for Saudi Arabia

• Enable Partial Transfer: We can transfer partial stock to the Retail Software according to our need.

Enable Option For Total Price : In order to calculate the product quantity, we first add the total

• Print Large Font: By enabling this option invoice will print in Large Font.

• Sync Server Customers: By enabling this we can sync the customers in the Retail software with the Van sale App.





PRINTER

- Click Printer option from settings menu.
- There are two sections- printer and printer management.
- Select printer from the bottom side as shown in figure.
- To add a new printer, click '+'.
- We can add Wi-Fi, LAN and Bluetooth printer to the application

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≡ Printer Manage		
Printer		
Printer Name		
Printer Type		
Wifi/LAN		
IP		
XXX.XXX.XXX.XXX		
Printer Page Size		
58mm		
		-
ē	•	
Printer	Printer Manageme	

Printer

- Enter the printer name, select the type (Wi-Fi, LAN or Bluetooth).
- Enter IP address for Wi-Fi/ LAN printer and search device for Bluetooth printer.
- Select printer page size 58 mm, 80 mm or A4 size.
- Click save button.
- To edit a particular printer, select that one from the window, make necessary changes and click ok to the confirmation message.
- If you want to delete a printer, click on the 'x' button at the right bottom side of the window and click yes to the confirmation.

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	nter Manage		SAVE
Printer Name	Printer 1		
Printer Type	PaymentType I	PrintBill	
Р	e rinter	Frinter Managem	ent

Printer Management

- Select printer management.
- Choose the printer we already saved in the application.
- Select payment type print bill as Printer type.
- Payment type print bill is to print the invoices.
- If you want to delete a printer, click on the 'x' button at the right bottom side of the window.
- You cannot edit the printer details once you saved it.



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LANGUAGE

- You can change the language of application to Chinese and Arabic.
- Select the language option from settings menu.
- Choose the language according to your convenience.
- Click save.

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≡ Settin	gs	
ITEMS	DATA CLEAN	UTILITY
PRINTER		SYNC
\$ INCOME TYPES	\$ EXPENSE TYPES	SCRIPT
MY STORE	BACK UP	BRESTORE
L		

SYNC

- Used to synchronize the data between ZKPOS Retail software and Van sales application
- Click on Sync button

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=	Sync	
8	DOWNLOAD STOCK TRANSFER DATA	
0	UPLOAD SALE DATA	
≓	FULL STOCK RETURN	
₽	REMOVE DEVICE	

- Here you can download the assigned products from ZKPOS Retail Software by clicking the Download Stock Transfer Data.
- After downloading you can sell the downloaded products through van sale application.
- After selling the products, sales man can day close the details
- Upload the sale data details to ZKPOS Retail Software by clicking Upload Sales Data.
- You can return the balance stock to the retail software by clicking Full Stock Return button, if you want to do so.
- You can also remove the device by clicking on the Remove Device option.

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Incorr	пе Туре	

INCOME TYPES

- To view the income types, click on Income types option in settings page.
- Already saved income types are listed in the window.
- For adding income details to this app see income.

Adding Income types

- To add income type, click on '+' button in the income type page.
- Enter the income type other than selling goods.
- Click save.
- To edit a particular income type, select that one from the window, make necessary changes and click yes to the confirmation message.
- If you want to delete an income type, click on the 'x' button at the right bottom side of the window and click yes to the confirmation.



EXPENSE TYPES & ADDING EXPENSE TYPES

- To view the expense types, click on expense type option in settings page. Already saved expense types are listed in the window. For adding expense details to this app see expense.
- To add income type, click on '+' button in the income type page. Enter the income type other than selling goods and Click save.
- To edit a particular income type, select that one from the window, make necessary changes and click yes to the confirmation message.
- If you want to delete an income type, click on the 'x' button at the right bottom side of the window and click yes to the confirmation.





SCRIPT

- If you want to run scripts in case of any updation of the application, select script option from the settings page. Enter the admin password.
- You can Browse the Script file and also you can write your script and run it.
- Login to the application again after successful updation of the script.

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My Store	×
Icon	
ZK Pos	
Store Name	
Lana Technologies	
Building No. / Address Line	1
Kalamasery po	
Street Name/Address Line 2	
Air port road	
District	
Citv	
	UPDATE

MY STORE

- Choose my store from settings page.
- You can also browse the Icon.
- Enter store name, address, phone, Tax number and Footer for invoices.
- Click save.
- To edit the store details, select My store from settings page, make necessary changes and click update button.



CUSTOMERS

- Adding customer details to ease the work of sales person.
- Click on the main menu button shown in the dashboard at right top side.
- Click Customers.
- You can see the details of customers as shown in figure.

ZKPos



:39 AM	•••0.1KB/s \$ 1	S 🛯 41 🗟 🗊
Check the stock		×
Q waff		× se/
NAME	PRICE	STOCK
waffles Frozen Foods	120	22.0000

Adding Customers

- To add new customer details, click '+' button.
- Enter name, contact number, card number and email.
- You can browse and select photo by clicking Edit button.
- Select the date of birth.
- Select whether customer account is a credit account or not.
- Enter address and remark also.
- Click save button.
- To edit a particular Customer account, select that one from the window, make necessary changes and click yes to the confirmation message.
- If you want to delete a customer account, click on the 'x' button at the right bottom side of the window and click yes to the confirmation.
- Once the customer purchases a product through credit option, you cannot delete the customer details until the customer settle the bill

STOCK CHECK

- The stock details will be at your fingertip by selecting the Stock check option from main menu.
- To show the stock details you have to download that product from ZKPOS Retail Software
- The cost price and stock details of products can be seen as shown in the figure.
- You can search the product by entering its name as well as category.

Enter Inv.		ite/Type/Am	ount to sea
DATE	INVOICE NUMBER	INCOME TYPE	AMOUNT
25-08-2022 16:19:11	0	bbb	99
26-08-2022	1	Income	95
09:46:34	10UNT : 19	type 1 4	92

INCOME

z

- Save the income details according to the income type (see income type).
- Select income option from main menu.
- Listed view of income details can be seen in the window.
- To add new details, click '+' button.





9:54 AM		1.8KB/s	\$ © 81 🗑 🐨 \$
	ense		
Q Enter Da	te/Invoice/T	ype/Amount	to search
DATE	INVOICE NUMBER		AMOUNT
26-08-2022 09:53:50	0	Expense 1	200
TOTAL AN	/OUNT : 20	0	
			e

Adding income details

- Enter date, select income type already saved as before, and enter amount and description.
- Invoice number assigned by the application by default.
- Click save button.
- To edit a particular income details, select that one from the window, make necessary changes and click yes to the confirmation message.
- If you want to delete an income detail, click on the 'x' button at the right bottom side of the window and click yes to the confirmation.

EXPENSE

- Save the expense details according to the expense type (see expense type).
- Select expense option from main menu.
- Listed view of expense details can be seen in the window.
- To add new details, click '+' button.

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← Expense	SAVE
Invoice Number	1
Date	8/26/2022
Expense Type	Expense Type
Amount	Amount
Description	Description

Adding Expense details

- Enter date, select expense type already saved as before, and enter amount and description.
- Invoice number assigned by the application by default.
- Click save button.
- To edit a particular expense detail, select that one from the window, make necessary changes and click yes to the confirmation message.
- If you want to delete an expense detail, click on the 'x' button at the right bottom side of the window and click yes to the confirmation.



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	Customer Accounts				
Q	Enter custo	omer name	e to searc	:h	
NAME	MOBILE	Openings	DEBIT	CREDIT	BALANC E
Libi	9563258 476	500	180	100	580
Gireesh	9635284 8798	500	50	0	550
Opening	Balance	1000			
DEBIT		230			
CREDIT		100			
BALANC	E	1130			

CUSTOMER CREDIT

- You have the option to give credit to the customers by saving the details in this application.
- Create a customer with credit account as mentioned as before.
- Purchase a product by selecting the customer from sales window.
- Settle the bill through credit option (customer must possess a credit account).
- Select the customer credit option from main menu.
- You can see the account details of that customer as shown in the figure.
- Search the customer name if you want to spot it easily.

Gireesh (© 96352 26/08/2022 to 26/		SEARCH	SETTLE
DATE	DEBIT	CREDIT	INVOICE NUMBER
6-08-2022 10:11:54	50	0	4564
pening Balance	500		
EBIT	50		
REDIT	0		
ANCE	550		

Settlement of customer credit

- For settling the credit amount, click on the detail of that particular customer.
- The date wise account details will be seen as shown in figure.
- Click the settle button.

10:41 AM		0.0KB/s	\$℃88111 220 €		
← A	← Account Settlement				
	Please Enter Your Amount				
			616 11		
1			CASH		
4			CARD		
7		9			
0		×			

- Enter the amount by using the keypad.
- Select the settlement method.
- Now the account sheet displays the debit, credit and balance details of that customer.





POINT OF SALE (POS)

- We almost complete all settings to sale a product and settle the bill through this application.
- POS menu in dashboard helps to sale a product that you saved in the app.
- Click the POS button from dashboard.

11:27 AM		29.5KB/s 🖇 🗑 🖾 .al 😤 🖼
≡ ALL	ITEMS 🔻	
TICKETS(0)	Ī	NEW
TOTAL	00.00	OPEN TICKETS
Q Enter pr	roduct name to s	earch
waffles		
SELECT ME	MBER	<u>گ</u>
	SETTLE	ð.

- This is the sale window of ZKPOS Van Sales android application.
- The products are shown as in the figure.
- Select one product by clicking on it.

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	ems 🔻	
TICKETS(0)		NEW
TOTAL	00.00	OPEN TICKETS
Price	waf	fles
120		
Quantity		
L -	_	- +
	ок	CANCEL
SELECT MEM	IBER	<u>گ</u>
		BARCODE
SETTLE		

- If you select a product, a window will be opened as shown in the figure.
- You can change the price if you want for a particular sale.
- Change the quantity by clicking '- 'and '+' buttons.
- Click OK button.
- Click Settle button for settlement of invoice.



11:32 AM	1:32 AM0.0KB/s \$ ⓒ @ _d (奈 55)			
+2			Ä	
	CREDIT			
	Cash		Card	
		1		
		0.00 0.0		
1	2	3	ALL	
4	5	6	HALF	
7	8 9 REDEEM POINTS			
	0	×	DISCOUNT	

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+1	Ξ.
	Payment Completed
	NEW ORDER

- In settlement window you have the option to select the payment mode (credit, cash or cards).
- Click ALL option or you can enter the amount using the keypad.
- And click the payment mode.

- You are directed to a page as shown in the figure.
- You can take the printout by clicking the print button otherwise click new order.



ALL ITEMS

 ALL ITEMS: You can view the products category wise by clicking the drop down. Select the category form the message box. The products under that category will be shown at the window.



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	ALL ITEMS 🔻	
TICKETS(1) 🗵	NEW
TOTAL	120.00	OPEN TICKETS
Q EI	nter product name t	o search
SELEC	T MEMBER	<u>ڪ</u>
		IARCODE
		TLE

11:53 AM	I0.1KB/s≵	to 11 - 1 - 1 - 1
÷	Open Tickets	
Ē	13 Friday, August 26, 2022	120

- If you want to go to a new ticket, click the NEW button.
- For deleting a ticket click
- For searching the products, there is a search field as shown in figure.

OPEN TICKET

- The unsettled bills/ tickets are saved as open tickets in ZKPOS Standalone Android application.
- You can open the open ticket window from the dashboard by clicking OPEN TICKET button.
- Or in POS sales window there is a button OPEN TICKET lies below the NEW button.
- By clicking a particular open ticket, you are directed to the sale window with the selected products.
- Click settle button to complete the process.



BARCODE

- You can select the product by using barcode reader also.
- Click enable barcode button in the sales window to activate the barcode feature otherwise you can click the BARCODE button from dashboard.
- Scan the barcode by clicking the camera button as shown in the figure.
- Click add button.
- Continue as in the normal billing.

ZKPos

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= ALI	. ITEMS 🔻	
TICKETS(0)	×	NEW
TOTAL	00.00	OPEN TICKETS
Q Enter	product name te	o search
SELECT M	EMBER	<u>ڪ</u>
	ENABLE B.	ARCODE

12:02 PM	I0.7KB/s \$ ♂ 🖬 .ad 🗟 🗃
	Customers 🗰
Q E	nter Card.No/Name/Mobile to search
	Libi
	• 9563258476
	Gireesh
	J 96352848798
	•

CUSTOMER SALES

- We can sale products and save tickets by selecting the customer's name.
- In sales window there is an option 'select member'.
- Click on the button and you are directed to the customer page.

- Select customer from the list by clicking on it or create a new customer by clicking '+' button.
- Select the products and settle the bill.



Multiple payment facility

- You can settle bill using multiple payment option.
- You can settle the amount by clicking ALL if you are using single payment mode.
- Otherwise, you can settle it by clicking half or enter the amount using the keypad and select the payment mode.
- By clicking the cart symbol as in the figure, you can see the ticket details.



12:11 PM	1.1KB/s \$ 😇 🖽 🚛 🙊 🖽
Q Please enter receipt.	no
26/07/2022 26/08	2/2022
# 4569	Refund
26-08-2022 12:10:30	<u>يال</u> -000
# 4568	
26-08-2022 11:50:14	يالى 120
# 4567	
26-08-2022 11:44:33	يالى 120
# 4566	
26-08-2022 11:17:59	يالى 120
# 4565	
26-08-2022 11:10:35	<u>يالى</u> 0000
# 4564	
26-08-2022 10:11:54	50.Jt

SALES VIEW

- Settled, refunded and returned invoices are shown in sales view.
- Click on SALES VIEW option from Dashboard.
- Select an invoice to see the details.
- You can search the invoice by entering the receipt number and sorting it by date.
- You can print the details by clicking the particular invoice as shown in the figure below.

12:13 PM		0.0KB/s	\$ @ 83	al 🗧 🖽
			BAG	K TO LIST
▼ MEMBER: Li	ibi / 895	5623		
Date :				Cashier :
26-08-2022 10:05:32				Manu
Product		Price	Qty	Amount
dessert		180	1	180
SUBTOTAL TAX	180 0			
DISCOUNT INVOICE TOTAL	0 180			
REFUND				PRINT

Refunding of an invoice

- Click on the invoice that you want to refund from sales view page.
- Click the REFUND button.



- Select the item that you want to refund and select the quantity.
- Click ok and then REFUND.



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Refund		×
	Refunding	
	120.00	
Cash		
Card		
	CONFIRM	
	CONTINU	

- Select the payment mode and click confirm.
- Now you are successfully refunded the invoice.
- The refund invoice will be shown as separately with a refund caption in red colour.
- Return invoices are also shown like this.

12:20 PM		1.0KB/s 🖇 🗇 🖼 .ıı	(40)
0	Manu Device 2		
	Dashboard		s
	Sales		
Ê	Day close		
•	Reports		
6	Logout		
0	About		

DAYCLOSE

- At the time of day close you want to know the whole day's business and revenue earned. Even pending payments are not left behind in our POS system, helping you get over with any unfinished business right away.
- Click day close from the list.

	Day cl	ose		۵۵ اسک 🖬 ک اند
				DAY NO 5
CASHIER	TYPE	AMOUNT	RECEIVED AMOUNT	
Manu	Cash	360	0	0
Manu	Card	-6000	0	0
	TOTAL SUM	-5640	0	0
		DAY CLO	SE	

- Day number, cash type and amount details will be shown as in the figure.
- To enter the received amount, click on the respective detail.



12:25	РМ	0.4KB/s \$ 🗇 🖬 .ii 🛜 💷
=	Day close	
		× _{40.5}
CASHI	Cashier	FEREN
Manu	Payment Type	Cash
Manu	Amount	360
	Received Amount	
	Difference Amount	00.00
		ж

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	Reports	
	DATE WISE REPORT	
	PAYMENT TYPE REPORT	
	CATEGORY REPORT	
	INVOICE REPORT	
	SALES TAX REPORT	
	STOCK REPORT	
	RECEIVING REPORT	
	PROFIT REPORT	
	CUSTOMER CREDIT REPORT	
	CURRENT SALES REPORT	
	DAY CLOSE	
	TIME WISE REPORT	

- Enter the receive amount.
- We can see the difference in payment and received details if any.
- Click ok and then click day close button.
- Select ok for the confirmation message.

REPORTS

- These reports are generated based on the data you gather from your point of sale (POS) systems. This helps us to analyse the business and take necessary actions.
- Click on reports from the left side menu.

1:40 PM			0.0KB/s 🕸 🕤	🛱 🚛 🛜 🌆 4
	Date Wis	e Repoi		
	Sean	ch via DA'	TE 🔻	
	DATE 26/	08/2022 te	p <u>26/08/20</u>	022
		SEARCH	ł	
				PDF
DATE	ITEM	PRICE	QTY	TOTAL
8/26/202 2	dessert	180	1	180
8/26/202 2	sandwich	50	1	50
8/26/202 2	waffles	120	50	6000
8/26/202 2	waffles	120	1	120
8/26/202 2	waffles	120	1	120
8/26/202 2	waffles	120	1	120
8/26/202 2	wantes		-50	-6000
8/26/202 2	ROUND	0	-1	0
TOTAL		590		
TAX		0		
DISCOUN	IT	0		
GRAND T	OTAL	500		

Date Wise Report

- Date wise report shows the details by date and by day number
- Select date or day number from the dropdown.
- Select from date and to date or day number according to your selection.
- Click search to view details.
- You can export the report to PDF by clicking the pdf menu.

ZKPos

ALL 🔻					
		22 to 26/08/2 SEARCH	022		
			۶. PDF		
DATE	INV.NO	TYPE	AMOUNT		
3/26/2022	4563	Credit	180		
3/26/2022	4564	Credit	50		
3/26/2022	4565	Cash	6000		
3/26/2022	4566	Cash	120		
3/26/2022	4567	Cash	120		
3/26/2022	4568	Cash	120		
3/26/2022	4569	Card	-6000		
		TOTAL	590		

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	Category			
A	LL	•	ALL	•
	26/08/	2022 to 2	26/08/2022	
		SEARCH	ł	
				人 PDF
DATE	ITEM	PRICE	QTY	TOTAL
8/26/202 2	dessert	180	1	180
8/26/202	sandwich	50	1	50
8/26/202	waffles	120	50	6000
8/26/202	waffles	120	1	120
8/26/202	waffles	120	1	120
8/26/202	waffles	120	1	120
8/26/202	waffles	120	-50	-6000
8/26/202 2	ROUND	0	-1	0
TOTAL		590		
TAX		0		
DISCOUNT		0		
GRAND TOT	AL	590		

Payment Type Report

- The details are organized according to the payment type.
- Select the payment type from the drop-down list.
- Enter the date range.
- Click SEARCH button.

Category Report

- Category wise reporting helps us to understand the category wise and product wise sales.
- Select the category and item from the drop down.
- Select from date and to date.
- Click search to see the details.

25/08/	2022 to	26/08	/202	SEAR	СН
DATE	INVOIC	PRICE	ТАХ	DISCOU	PDF
	E			NT	
8/25/20 22	4561	120	0	0	120
8/25/20 22	4562	170	0	0	170
8/26/20 22	4003	180	0	0	180
8/26/20 22		50	0	0	50
8/26/20 22		6000	0	0	6000
8/26/20 22		120	0	0	120
8/26/20 22		120	0	0	120
8/26/20 22		120	0	0	120
8/26/20 22	4569	-6000	0	0	-6000
TOTAL			880		
TAX			0		
DISCOU	NT		0		
TOTAL TAX	NT		0		

Invoice Report

- To see the invoice wise details, click on Invoice report.
- Select the date range and click search button.

ZKPos

26/08/202	2 to 26/0	08/2022	SE	ARCH
DATE	INVOICE	Net Amount	TAX	TOTAL
8/26/2022	4563	180	0	180
8/26/2022	4564	50	0	50
8/26/2022	4565	6000	0	6000
8/26/2022	4566	120	0	120
8/26/2022	4567	120	0	120
8/26/2022	4568	120	0	120
8/26/2022	4569	-6000	0	-6000
8/26/2022	4569	0	0	0
Net Amoun	t	590		
Total Tax		0		
	unt	590		

Sales Tax Report

- Tax details of each sale can be seen here.
- You can see them as category wise.
- Select date or day number from the drop down.
- Enter from date and to date.
- Click search button.

1:51 PM			0.0K	B/s≵ 🗇 I	8.4 🗢	B f
	Stock R					
					人	PDF
ITEM	EVE	OLD	SALES	FER	SPOIL AGE	BALAN CE
waffles	106	0	5	42	0	59

Stock Report

 By clicking the stock reports from report menu, you can see the stock details as shown in the figure.

26/08/20	122 to 26	/08/2022		SEARC	Ή
DATE	ITEM CODE	ITEM	SALE PRICE	QTY	PDF
8/26/202 2	UPC3104 5307630	waffles	120	12	1440
8/26/202 2	UPC3104 5307630	waffles	120	50	6000
8/26/202 2	UPC8762 6961437	dessert	180	45	8100
8/26/202 2	UPC8445 6485193 47	ice cream	140	7	980
8/26/202 2		sandwich	50	15	750
8/26/202 2	UPC3104 5307630	waffles	120	8	960
NET AMO		460			
TOTAL ITE	MS 6				
TOTAL OT	Y 56!	5			

Receiving Report

- Receive details of products are listed as shown in the figure.
- To see the report, select the date range and click on search button.

ZKPas

1:57 PM	Profit I	Report	0.4KB/s \$ () 🕅 📶 🥱 📼 🗲
26/08/20	022 to 26	08/2022	SEARCH
DATE	ITEM CODE	ITEM	PDF
8/26/202	-1	ROUND	0
8/26/202 2	UPC3104 5307630 64		-2000
8/26/202 2	UPC3104 5307630 64		40
8/26/202 2	UPC3104 5307630 64	waffles	40
8/26/202 2	UPC3104 5307630 64		40
8/26/202 2	UPC3104 5307630 64		2000
2	UPC4091 5	sandwich	10
8/26/202 2	UPC8762 6961437 01	dessert	80
TOTAL			210

		ALL	•		
26/08/202	2 to 26/	08/2022		SEARCH	
				٨	PDF
DATE	NAME	MOBI LE	DEBIT	CREDIT	Pay ment Type
26/08/20 22	Libi	9563 2584 76	180	0	Cred t
26/08/20 22	Libi	9563 2584 76	0	100	cash
26/08/20 22	Gireesh	9635 2848 798	50	0	Cred t
DEBIT		230			
CREDIT		100			
BALANCE		130			

Profit Report

- To view the profit details, select profit report.
- Enter from date and to date.
- Click search button.

Customer Credit Report

- Like vendor credit report, customer credit report is also a feature of this application.
- Select the customer name.
- Enter the date range.
- Click search button.

				۶Þ PD
DATE		PRICE	QTY	TOTAL
8/26/202 2	waffles	120	1	120
8/26/202 2	waffles	120	1	120
8/26/202	waffles	120	1	120
8/26/202	waffles	120	-50	-6000
8/26/202 2	ROUND	0	-1	0
TOTAL		-5640		
TAX		0		
DISCOUN	NT.	0		
GRAND 1	TOTAL	-5640		

Current Sales Report

- Select current sales report from the list.
- Current sale details are shown as in the figure.
- Only shows the details before the day close.

ZKPos



Day close Report

• Select the day number and click search button.

2:19 PM		4	7.3KB/s 🕏 🗑 🛙	8.al 😤 🛞
	DATE	26/08/2022	00:00:00	
	to	26/08/2022	14:19:35	
		SEARCH		
			۲ ۲	₽
DATE	ITEM	PRICE	QTY	TOTAL
8/26/ 2022 10:05:32 AM	dessert	180	1	180
8/26/ 2022 10:11:54 AM	sandwich	50	1	50
8/26/ 2022 11:10:35 AM	waffles	120	50	6000
8/26/ 2022 11:17:59 AM	waffles	120	1	120
8/26/ 2022 11:44:33 AM	waffles	120	1	120
8/26/ 2022 11:50:14	waffles	120	1	120

TIME WISE REPORT

• Time wise sales report shows the sale details between the selected time

					_
	ITEM CODE	ITEM	SALE PRICE	QTY	PDF
NET AMOU	5307630 64 JNT	waffles		22	22.000
TOTAL ITE TOTAL QT					

STOCK TRANSFER REPORT

• Time wise sales report shows the sale details between the sele





ABOUT

- To know more about ZKPOS Van sale click About button.
- Click check updates button if any new updates are available.
- You can also take the backup locally from by clicking on the Back Up Option.
- You can also run the Script by clicking on it.



LOG OUT

• Click log out option to sign out currently log in person.





ZKPOS RETAIL SOFTWARE

For the proper working of ZKPOS Android Van sales application, you have to create van device and transfer the assigned products. Let us see how we can do this...

- Login to the ZKPOS Retail Software.
- Click on Van sales option from Main menu.



STOCK TRANSFER

In stock transfer tab we have four options Van Device, Stock Transfer, Device Stock Return, and Manual Stock Return.

• Click van device option to add van devices to this software.

	Vehicle Device	
Vehide Device		
Device Code		
	🖹 Save 💊 Clear	mm Keyboard
Vehicle Device	Device Code	
device)	123	×

Van Device

- Enter van device name and device code
- Click Save button
- You can select the saved devices while configuring ZKPOS Van sales Android Application
- For deleting a particular Van device click on delete icon against each device.



						Stock	Transfe			(+
	Date	From	08/19/	2022		8.		1		
	Date	То	08/19/	2022		8-				
	Vehi	de Device	device							
	4.1.5.51	* 0 \$ A B u				d l Ner				
	Datch No.	Product	Quantity	Cost	Sale Price	Unit	Total Quantity	Total	Sonal No	
User Vehicle Dev										
Vehicle Dev Date: 19.08.3	622		6000		60.02	102	60.00	1000.00		
Vehicle Dev	122	tandwith	50.00 45.00	40.00	50.00 50.00	NG NG	60.00	2000.00		
Vehicle Dev Date: 19.08.3	1 2									
Vehicle Dev Date: 19.08.3	1 2	dinner rolls	45.00	30.00	50.00	NG	45.00	1355.00		
Vehicle Dev Date: 19.08.3	1 2	cinner rolls ciennet	45.00	30.00 100.00	50.00 190.00	NG NG	45.00	1363.00 4503.00		
Vehicle Dev Date: 19.08.3	1	dener rolls decent ice cream	45.00 45.00 46.00	30.00 100.00 100.00	50.00 150.00 140.00	NG NG NS	45.00 45.00 46.00	1353.00 4503.00 4603.00		

Stock Transfer

You can transfer the products from ZKPOS Retail software to van sales application.

- Click on Stock Transfer button.
- Select from date and to date.
- Select Van device from drop down.
- Click view button.
- You can see the transfer details here.
- To add a new transfer, click on + button.



- Select the van device from the drop down and the date.
- To add an item, click on Add item button.

				3	Stock Transfe				•
	Batch No.	4					Data 08	16/2022	g+
	Ushide Device	Select	Find Iter	n			×		_
			Search	VEG					Add Iness
item Code		Description	UPC Code UPC/ICO		Alas	Sale Price	Stock	e Quantity	Total Amount
			$total theory Alt = \lambda : Adv$	li 1 Miltiple Item	Add Multiple	item 💷	Keyboard		

- Select the product from the box.
- Enter the quantity.
- Click + button.
- Now to download the details to van sale app click on download products from Sync option.

		Prod	lucts			
lasic Information Other	Price List Promotion Multiple Tex	Nultiple Discount Multiple Barcode				
Barcode	milwoz					
III Weghng Ken	5					
Name			Department		tienech	
Samosa			Bread/Bakery		Ŷ	0
Allas Name		Translate Name	Vender		Scarch	
			SupplierA		v	0
Product id			UPC Code			
0			UPC7190596143701			
Units		Packing Oby				
Unit	~ 📀	1.00	Margan 20	100		
Cost	Total Co	বা	Saie Price (Bottom Price)	Havimum Retail Price		
7.00	7.00		14.00	14.00 Activate Window		

Stock Transfer of Products with Serial number

- To create products with serial number, go to Settings > Products > Product list.
- Enter the barcode.
- Fill all other details accordingly.
- To add serial number option, click on another tab.



		Prod	lucts		
Basic Information Other Price Lis	t Promotion Multiple Tax Mul	bpie Discount Multiple Barcode	•		
Product Type	single Product	*	Status	Active	•
H5N Code			R Show Stock	Stock	
Shaff	none	w	P Add Senal No	0.0	
Add Image		Clase	Description		
		Q Browse			

- If the product has serial number, click on the check box near Add serial number option.
- Save the product after adding other details.
- Before transferring products with serial number, you have to receive the products to the software.

				Stock F	Receiving					
teorise number	2			8 veda	O the wholese			Units	•	
lacarising that a	08/19/2022		trucios taxelos:		2		p	an stock		
lendor name	1		Instite Date		08/19/2022	5	Dindusive ta		Free of Cost	
difeess		K N	Repetring Person		Admin		Arki Teen		Import	
1933 Hern Code	Description	Sala	Dira Dira	Drive	Queity	Siecourt Tec	Net Amount	Lo Anon	6 (164)	
						a a	0	Ð	0	+
							0	0	0	+
		http://	Average Cent				Net Amount	0	0	+ 0
+N : New +E : Enable/Disable Barcode +S : Mexicos Slocks Received		Stock	Norgin				Net Amount	0 Add	0	0
senatar 4.4 : Nov 4.1 : Nov 4.1 : Involves Blocks Blocks-Blocks 4.2 : Senation 4.2 : Senation		Stock					Net Amount		0	a

- Go to Settings > Inventory > Stock Receiving.
- Enter the details accordingly.
- After adding the quantity, click + button.
- You can see a pop up to add the serial numbers.

			Stock Receiving				
leasive number	1	Our set the	_	×	Units	Unit v	
eperating Date	08/19/2022	Serial No			ri jan staak	1.00	
endor name	SupplierA	Quantity 50 Serial No		industria t	ax	Free of Cost	
difeess	Supplier Address	The Sead No.		Add Re	-	Import	
				X at Annual	6 Las Arrasa	Int. Int.al	
Na Base Code UPC7/90095143 Semon	Desciptor	A. Total Record : 1		•	0	320.00	+
UPC7190095143 Semoss		Total Record : 1	EEB Keyboard	• •	0	370.00	+ 0
UPC7190095143 Semoss ofnats 41 : New 41 : External Secret		Total Record : 1	EEE Keyboard	- €0×	0 Add	320.00	
) 9	Total Record : 1		-D()X		320.00	a

- Enter the serial number.
- After adding serial numbers click on OK button.



- Select the product with serial number to transfer it to van sale app.
- Enter the serial number you want to transfer.
- Click OK button.



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renai NO	IIII DVCC2			🗢 Clear	
l i ar	► N • ⊗ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	100% +	Red Not		
	Company Branch 1 VAT : abc	Jame			
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Serial No: mnt Date	e : 1908/2022 12:09:57 PM vexz Description	No Liatch No	Invoice No.		
Serial No: mit Date Product - Samo	e : 1900/2022 12:09:57 PM vexz Description				
Serial No: mit Date Product - Earno 19-08-2022	e : 1908/2022 12:09:57 PM votaz Beszription a Stock Receive	Batch Ho	0		
Serial No: mit Date Product - Samo	e : 1908/2022 12/09:57 PM Veckz Description a Stock Receive Van Stock Transfer	Batch No			

Serial Number Summary

You can view the serial number summary of products here.

- Enter the serial number you want to know the details.
- Click View button.
- You can see the stock detail of that serial number.



Available Serial Number

You can see the available serial numbers in ZKPOS Retail Software here.

- Select the product from drop down.
- Click view button.

				Sb	ock Return				
			Vehicle Device	device1		- (Search		
₽ AI	Date	Device	Product		Unit	Qty	Packing Qty	Total Qty	Serial No
V	19-08-2022	device1	dinner rolls		KG	45.0000	1.0000	45.0000	
×	19-08-2022	device1	Samosa		Unit	1.0000	1.0000	1.0000	poluytrewq
×	19-08-2022	device1	ice cream		KG	46.0000	1.0000	46.0000	
×	19-08-2022	device1	seafood		KG	85.0000	1.0000	85.0000	
V	19-08-2022	device1	dessert		KG	45.0000	1.0000	45.0000	
Ø	19-08-2022	device1	tortillas		KG	56.0000	1.0000	56.0000	
×	19-08-2022	device1	sandwich		KG	50.0000	1.0000	50.0000	

Stock Return

You can also move the remaining stock items from ZKPOS Vansale software to Supermarket software after the day close.

- Click on Device Stock Return option
- Select the Vehicle Device
- Click on the Search Option
- You'll be able to view the Returned items.
- Select all the returned items and click on the Confirm option
- Following that, you will see a pop-up. Updated successfully
- The returned product will be added to the existing stock in
- the ZKPOS Supermarket Software



					Mar	nual S	tock Re	turn				•	+
	Date From	n	08/19/	2022					E	린 View			
	Date To		08/19/	2022		3-			L	<u>a</u>			
	Vehide D	SMOR	All			,							
((1))	#11 H + (0 🚱 🚔 🖬 🖬 🕯	 100% 		[e	d Net							_
879/002 - N	192822		Vehicle S	ales -tilan	ual Stock Re	nute							
User	Batch No	Preduct	Vehicle S Guantity	ales -Itan Cost	ual Stock Re Sale Price	eturn Unit	Total Quantity	Total	Sorial No	ł.			
User Vehicle Devi	Batch No ice: device1	Product					Total Quantity	Total	Sorial No				
8/13/06/2 - & User Vehicle Devi Date: 15-85-2 Admo	Batch No lice: device1 1022	56	Quantity 4.50	Cost S0.00	Sale Price 70 10	Unit	Quantity 4.00	200.00	Serial No				
User Vehicle Devi Dete: 19-88-2	Batch No lice: device1 1072	56	Quantity	Cost	Sale Price 70 10	Unit	Quantity		Serfal No				
User Vehicle Devi Dete: 19-88-2	Batch No lice: device1 1022	56	Quantity 4.50	Cost S0.00	Sale Price 70 10	Unit	Quastity 4.00 4.00	200.00	Sofial No 19/06/2022 2:24	19 PM			

Manual Stock Return

If the Vansale App malfunctions or is not operational, we can manually return the stock.

- Click on Manual Stock Return
- Select from date and to date.
- Select Van device from drop down.
- Click view button.
- You can see the manually returned items from the Vansale.
- In order to return the stock manually, click on + button.
- Select the van device from the drop down and the date.
- Click on Add item button.
- Enter the Quantity and click on the Plus option



REPORTS

						Sto	ck Trans	fer				
												-
Report option		Date Fro	m		08/19/2	022		0-	R	View	Print Option	
Date Wise O Batch No Wise		Date To			08/19/2	022		0-			 Small Print Big Print 	
		Vehicle E	Device		device1			~				
		Brar VAT :	pany name sch Name abc147855 8 Transfer	2	nte & Time	19/08/2022 3	06.58 PM					
Transfer Date: 19-06-2 Vehicle Device: devic		Brar VAT :	abc 147853	2	ate & Time	19/08/2022 3	06.50 FM					
		Brar VAT :	abc 147853	2	ale & Time	19/08/2022 3	06.50 PM					
Vehicle Device: devic		Brar VAT :	abc 147853	Print D		Sala Prica To						
Vehicle Device: devic Invoice Number: 1 UPC Description	et	Brar VAT : Stoc	tonal-	Print D Print D	Total-Cost 2000.00	Sale Price To	stal-Sale Price 2503.00					
Vehicle Device: devic Invoice Number: 1 UPC Description Code	c1 Qay	Brar VAT : Stock	Total Qiy	Print D	Total-Cest	Sale Price To	stal Sale Price					
Vehicle Device: devic Involce Number: 1 UPC Description Code UPC40915 sandwict	c1 Qay	Brar VAT : Stock	Total Qiy	Print D Print D	Total-Cost 2000.00	Sale Price To	stal-Sale Price 2503.00					
Vehicle Device: devic Invoice Number: 1 UPC Description Code UPC40915 sandwith Invoice Number: 2 UPC Description Code	c1 Qay	Brar VAT : Stock	Total Qiy	Princ D Prince 40.00 Total :	Total-Cest 2000.00 2000.00	Sale Price To	ntal-Sale Price 2500.00 2500.00				Activate Windows Geter RC settings to activate W	
Vehicle Device: devic Invelce Number: 1 UPC Description Code UPC40915 sandwish Inveice Number: 2 UPC Description	C () () () () () () () () () (Bran VAT : Stock	tch Name abc147852 k Transfer Total- Gty 50.00	Princ D Prince 40.00 Total :	Total-Cest 2000.00 2000.00	Sale Price To 50 00 Sale Price To	stal-Sale Price 2500.00 2500.00					

Stock Transfer

- Go to Van sales > Report > Stock transfer.
- Enter the date range.
- Click View button.
- You can search it with Date number wise or Batch no wise.

				Vehicle Sales	
late From	08/19/2021		8*		Print Option
late To	08/19/2022		B*		Small Print O Big Print
iehide Device	All		v	🗢 Clear	Objenik
Compare Branch VAT : ab	Name c147852	1995 - 1885		find Net	Î
Branch VAT : ab Webich Paint Date & Time : 1 PM Day no: 1	ny name n Name c147852 « Soles	ar 19,7 - 1973		ing two	Î
Branch VAT : ab Webich Print Date & Time : 1 PM Day no: 1 Invoice No.: 1	ny name Name c147852 + Solas 8035/2822 3.38 04	ar 1927 - 1923		ina see	ĺ
Branch VAT: ab Vehick Peter Date & Time 11 PM Bay no: 1 Innoise No.: 1 Item Pr	ty name Name c147852 s Selex R05/0822 3 38 64 kcc Qty Total		·	103 104	İ
Branch VAT : ab Vehick Peri Date & Time : 1 PM Bay no: 1 Innoice No.: 1 Item Pr	ry name Name c147852 wsb082233864 wsb082233864		·	100 100	İ
Branch VAT: ab Vehich Part Date 5 Time : 1 PM Bay no: 1 Invoice No: 1 Invoice No: 1 Invoice V Invoice V	ry name Name c147852 wsb082233864 wsb082233864		·	100 100	ĺ
Branch VAT: ab Vehick Pate Date & Time : 1 FM Bay no: 1 Incoice No: 1 Incoice No: 1 Incoice No: 1 Incoice No: 1 Incoice V Incoice V Ta	ry name Name c147852 4 Sales NOD/2022 3 38 64 Kep Qty Total 000 10.00 500.00 files Tetal: 560.00			10 Ke	ĺ
Brainet VAT: ab Vehick Print Date 5 Time : 1 Print Bay not 1 Intenios Not: 1 Inten Pr denor rolis P Intenios V Intenios V Ta	ry name Name c147852 solaine soloolitz 3.38 of to Qty Total 002 10.0 50.08 das Total 500.08 Amount 0.00			17. 20	Activate Windows
Brandt VAT: ab Webin Plat Data & Time 11 PM Bay rost 1 Invoice Ne: 1 Invoice Ne: 1 Invoice We Gr Invoice We Gr Invoice We Gr	ry name Name c147852 solaine soloolitz 3.38 of to Qty Total 002 10.0 50.08 das Total 500.08 Amount 0.00	a ng 1			Activate Windows In the Computer Mattern

Sales Report

- First off all you need to Day close it from the Vansale app
- Then Upload the Sale data from the Vansale App.
- Then do the day close from the Supermarket software in the Vansale section.
- After the van sale day close you can see the sales reports here.
- Select the date range and van device.
- Click view button.



				Van Sales			
Date	From	06/25/2021		B*	E View		
Date	ò	06/25/2021		8*	🖨 Clear		
Invoice No.	Ven Sales Inv	Van Sales Date	Time	User	Device	Customer	Total

Invoice Details

- To view the invoice details from van sales device.
- After van sale app day close, click on invoice details.
- Select the date.
- Click View button.

				Stock Return		
Date Fro	om.	08/01/2022	3* ® AI		R View	Print Option
Jate Io		08/29/2022	II* O Confirm			O big Print
ende f	bevice	All	* O Not Co	atomat	🚓 Clear	C light
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Arint Date	Lana Technolog Building Street , Kook Stock Petron 6 Time 23080022	jes 1 1245740		Find Not		
Date	Lana Technolog Building Street , Koch Stock Return	jies i		Find Not		
Print Date Dates	Lana Technolog Building Street , Koot Stack Return 6 Time 23080002 Product	jes i konstrali Oy		Find Not		
Date	Lana Technolog Building Street , Koot Stack Return 6 Time 20090202 Product writes	ies ii Raustrau Ony Hon		Find I Not		
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Print Date Date	Lana Technolog Building Street , Kook Stock Reteam 6 Time 2009/2022 Predect anthen Sandwich Descent	es ii 0ay 9.00 10.00 10.00 10.00		Fed Not		
Print Date Date	Lana Technolog Building Street, Koot Stack Foltow 6 Time 20000022 Perclast satisfies cadelich becast ce prezm	jes 4 826770 810 1000 2000 2000 1100 1600		Fed Not		
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Print Date Date 29-28- 2072	Lana Technolog Building Street, Kook Stack Return a Time 20000021 Predact softes cadedot beaut content content content content content content content content content	jes 6 82457.68 1026 1020 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 202		Fez Not		Activate Windows
Print Date Date 29-08- 2022	Lana Technolog Building Street, Kook Street, Kook Street, Kook Street, Stock Patawa Stack Patawa	jes 4 824 C7/81 924 C7/81 926 C0 10:00 10:00 10:00 10:00 10:00 10:00 10:00 10:00		Fez I Not		Activate Windows Get IX: setting to activity Windows
Print Date Date 2%-05- 2022	Lana Technolog Building Street, Kook Stack Return a Time 20000021 Predact softes cadedot beaut content content content content content content content content content	jes 6 82457.68 1026 1020 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 1150 2020 202		Fez Not		

Stock Return

- After clicking stock return from van sales app, go to van return option.
- Select from and to date and Van device.
- Click view button.
- You can see the product details returned from van sale app.

							Stock Re	eport			
levice		All						R Vien			
								🗢 Clear			
			0.00				nd Not				
	el1 ⊩ H		011	M- 108	•		ing i mpa.				
	ল1⊧ ⊭	- 0 G	Com	pany name			ng i nga				^
	লা1⊧ ⊭		Com Brai VAT :	pany name			no i npa				^
	에 1 는 번	* © G	Com Brai VAT :	pany name nch Nama abc147852			072 5 10 PH PM				^
Stock Transfer	I otal	Stock Return	Com Brai VAT :	pany name nch Nama abc147852							^
Stock Transfer Device :	lotal 123	Stock Return	Com Brai VAT : Vehicle	pany name nch Nama abc147852 Device Stock Vehicle	Print Date &	Tera : 1948/2	079 5 10 94 PM				^
Stock Transfer Device : Rem 1 ve	Total 123 getables - UP	Stock Return	Com Bra VAT : Vehicle I ccal	pany name nch Nama abc147832 Device Stock Vehicle Sales	Print Dana & Local	Tera 10/08/2 Ualance	079 5 10 94 PM Total				^
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Stock Report

• To view the stock report, click on Stock report button.

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Current Sale Report

 To view the Current sale report, select the Device and click on the View option



Vehicle Sale Close

	Vehicle Sales - D	ay Close		C
Admin [1] Daγ # 1				
Libin	cash	202.00	200.03	
	Total Amount	208.00	200.00	

you need to day close it from Van sale App .And then Upload the sale data.

- Click on the Vehicle Sale Close
- You can view the details here.
- Click on day close button.
- Enter the Admin Password
- You will get the pop up Updated Successful.
- You can also take the Print out from it.